

**PERFORMANCE FACT SHEET  
2015 and 2016 Calendar Years**

**PROPERTY MANAGEMENT  
(510 Total Clock Hours)**

**ON-TIME COMPLETION RATES (Graduation Rates)**

*Includes data for the two years prior to reporting*

Calendar Year	Number of students who began program	Students available for graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	8	8	8	100%
2015	13	6	3	50%

Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had a sufficient time to read and understand the information

**Students Completing Within 150% of Published Program Length**

Calendar Year	Number of students who began program	Students available for graduation	150% Graduates	150% Completion Rate
2016	8	8	0	100%
2015	13	6	3	100%

Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**JOB PLACEMENT RATES**

*Includes data for the two years prior to reporting*

Calendar Year	Number of students who began program	Number of Graduates	Graduates available for employment	Graduates employed in the field	Placement Rate % Employed in the field
2016	8	8	8	6	75%
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.				

Students are entitled to a list of the job classifications considered in the field of this educational program. To obtain this list, please request from your Ryon College Placement Services representative.

**GAINFULLY EMPLOYED CATEGORIES**

*Includes data for the two years prior to reporting*

Calendar Year	Part Time vs. Full Time Employment		Single Position vs. Concurrent Aggregated Positions		Total Graduates employed in the field
	Graduates employed in the field 20-29 hours per week	Graduates employed in the field at least 30 hours per week	Graduates Employed in the Field in a Single Position	Graduates employed in the field in Concurrent Aggregated Positions	
2016	0	6	6	0	6
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.				

**INSTITUTIONAL EMPLOYMENT**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates employed in the field
2016	0	6
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.	

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**SALARY WAGE AND INFORMATION**

*Includes data for the two years prior to reporting*

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wage Reported for Graduates Employed in the Field						
			20,001 to 25,000	25,001 to 30,000	30,001 to 35,000	35,001 to 40,000	40,001 to 45,000	45,001 or more	No Salary Information Reported
2016	8	6	6	0	0	0	0	0	0
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.								

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please request from your Ryon College Placement Services representative.

**Student Initials:\_\_\_\_\_ Date:\_\_\_\_\_**

**Initial only after you have had a sufficient time to read and understand the information**

**COST OF EDUCATIONAL PROGRAM**

Total Charges for the program for students completing on-time in 2016: \$5,565

Total Charges may be higher for students that do not complete on-time.

**Student Initials:\_\_\_\_\_ Date:\_\_\_\_\_**

**Initial only after you have had a sufficient time to read and understand the information**

Students at Ryon College are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student Initials:\_\_\_\_\_ Date:\_\_\_\_\_**

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Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento California, 95833, or calling 1-888-370-7589, or by visiting [www.bppe.ca.gov](http://www.bppe.ca.gov)

**I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.**

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_  
(Print)

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School Official: \_\_\_\_\_ Date: \_\_\_\_\_

## DEFINITIONS

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### ***STUDENT'S RIGHT TO CANCEL***

You have the right to cancel this Agreement and obtain a refund for any charges paid, including items such as books, materials and supplies, or any other goods related to the instruction offered in this agreement, through the attendance of the first class session, or the seventh day after enrollment, whichever is later. The refund will be remitted by mail to the student or the paying entity, if applicable. Cancellation shall occur when you provide written notice of cancellation to the institution shown on this agreement. You can do this by mail, hand delivery, or by fax. The written notice of cancellation, if sent by mail, is effective when postmarked and properly addressed with postage prepaid to:

**Ryon College, 7028 Indiana Avenue, Riverside, CA 92506**

**The date by which you may exercise your right to cancel or withdraw and obtain a refund is**

\_\_\_ / \_\_\_ / \_\_\_\_\_

### ***WITHDRAWAL POLICY***

#### ***Refund Policy – Student has the right to withdrawal from the School at anytime***

Students have the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. Cancellation occurs when a written notice of cancellation is delivered to the college campus. Students may deliver a notice by mail, email, in person or by fax or telegram. The notice of cancellation, if mailed, is effective when postmarked, properly addressed with postage prepaid. The notice does not have to be in any particular format; it only needs state the intention or desire to cancel. Any refunds owed to a student due to cancellation will be reimbursed within 45 days after the notice is received.

#### ***Pro-Rata Refund Model***

Ryon College provides a 100% Pro-rata refund policy, if a student decides to cancel the enrollment agreement or withdraws during a period of attendance and has completed 60% or less of the course term. The pro-rata refund shall be no less than the total amount owed by the student for the portion of the course provided, subtracted from the amount paid by the student or the paying entity, calculated as follows:

- 1) the amount owed equals the daily charge for program instruction (total institutional charge, divided by the number of days or hours in the program) multiplied by the number of days or hours student attended, or was scheduled to attend, prior to withdrawal.
- 2) Except as provided for in subdivision 3, all amounts paid for by the student in excess of what is owed as calculated in subdivision 1 shall be refunded
- 3) Except as provided herein, all amounts that the student or the paying entity has paid shall be subject to refund excluding the \$75 registration fee, the Student Tuition Recovery Fee, and any unreturned/used books, supplies or equipment. This non-refundable amount shall not total more than \$250. Books, supplies, and equipment are considered non-refundable once they have been opened or used.



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If the student withdraws after attending more than 60% of their study program, Ryon College may retain 100% of the tuition charges.

If the school has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days after the date of the student's completion of, or withdrawal from, their educational program in which they were enrolled. For purposes of this section "day" means calendar day.

IF THE AMOUNT THAT YOU HAVE PAID IS MORE THAN THE AMOUNT THAT YOU OWED FOR THE TIME YOU ATTENDED, THEN A FULL REFUND WILL BE MADE WITHIN 45 DAYS OF WITHDRAWAL DATE. IF THE AMOUNT THAT YOU OWE IS MORE THAN THE AMOUNT YOU HAVE ALREADY PAID, THEN YOU WILL HAVE TO MAKE ARRANGEMENTS TO PAY IT.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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**PERFORMANCE FACT SHEET  
2015 and 2016 Calendar Years**

**COMPUTER OFFICE APPLICATIONS  
(480 Total Clock Hours)**

**ON-TIME COMPLETION RATES (Graduation Rates)**

*Includes data for the two years prior to reporting*

Calendar Year	Number of students who began program	Students available for graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	85	85	85	100%
2015	515	340	300	88%

Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had a sufficient time to read and understand the information

**Students Completing Within 150% of Published Program Length**

Calendar Year	Number of students who began program	Students available for graduation	150% Graduates	150% Completion Rate
2016	85	85	0	100%
2015	515	340	40	100%

Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**JOB PLACEMENT RATES**

*Includes data for the two years prior to reporting*

Calendar Year	Number of students who began program	Number of Graduates	Graduates available for employment	Graduates employed in the field	Placement Rate % Employed in the field
2016	85	85	85	82	96%
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.				

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**GAINFULLY EMPLOYED CATEGORIES**

*Includes data for the two years prior to reporting*

Calendar Year	Part Time vs. Full Time Employment		Single Position vs. Concurrent Aggregated Positions		Total Graduates employed in the field
	Graduates employed in the field 20-29 hours per week	Graduates employed in the field at least 30 hours per week	Graduates Employed in the Field in a Single Position	Graduates employed in the field in Concurrent Aggregated Positions	
2016	13	69	82	0	82
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.				

**INSTITUTIONAL EMPLOYMENT**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates employed in the field
2016	0	82
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.	

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**SALARY WAGE AND INFORMATION**

*Includes data for the two years prior to reporting*

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wage Reported for Graduates Employed in the Field						
			20,001 to 25,000	25,001 to 30,000	30,001 to 35,000	35,001 to 40,000	40,001 to 45,000	45,001 or more	No Salary Information Reported
2016	85	82	13	69	0	0	0	0	0
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.								

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please request from your Ryon College Placement Services representative.

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**COST OF EDUCATIONAL PROGRAM**

Total Charges for the program for students completing on-time in 2016: \$5,565

Total Charges may be higher for students that do not complete on-time.

**Student Initials:\_\_\_\_\_ Date:\_\_\_\_\_**

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**I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.**

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_  
(Print)

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School Official: \_\_\_\_\_ Date: \_\_\_\_\_

## DEFINITIONS

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- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
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- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### ***STUDENT'S RIGHT TO CANCEL***

You have the right to cancel this Agreement and obtain a refund for any charges paid, including items such as books, materials and supplies, or any other goods related to the instruction offered in this agreement, through the attendance of the first class session, or the seventh day after enrollment, whichever is later. The refund will be remitted by mail to the student or the paying entity, if applicable. Cancellation shall occur when you provide written notice of cancellation to the institution shown on this agreement. You can do this by mail, hand delivery, or by fax. The written notice of cancellation, if sent by mail, is effective when postmarked and properly addressed with postage prepaid to:

**Ryon College, 7028 Indiana Avenue, Riverside, CA 92506**

**The date by which you may exercise your right to cancel or withdraw and obtain a refund is**

\_\_\_ / \_\_\_ / \_\_\_\_\_

### ***WITHDRAWAL POLICY***

#### ***Refund Policy – Student has the right to withdrawal from the School at anytime***

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#### ***Pro-Rata Refund Model***

Ryon College provides a 100% Pro-rata refund policy, if a student decides to cancel the enrollment agreement or withdraws during a period of attendance and has completed 60% or less of the course term. The pro-rata refund shall be no less than the total amount owed by the student for the portion of the course provided, subtracted from the amount paid by the student or the paying entity, calculated as follows:

- 1) the amount owed equals the daily charge for program instruction (total institutional charge, divided by the number of days or hours in the program) multiplied by the number of days or hours student attended, or was scheduled to attend, prior to withdrawal.
- 2) Except as provided for in subdivision 3, all amounts paid for by the student in excess of what is owed as calculated in subdivision 1 shall be refunded
- 3) Except as provided herein, all amounts that the student or the paying entity has paid shall be subject to refund excluding the \$75 registration fee, the Student Tuition Recovery Fee, and any unreturned/used books, supplies or equipment. This non-refundable amount shall not total more than \$250. Books, supplies, and equipment are considered non-refundable once they have been opened or used.



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If the student withdraws after attending more than 60% of their study program, Ryon College may retain 100% of the tuition charges.

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IF THE AMOUNT THAT YOU HAVE PAID IS MORE THAN THE AMOUNT THAT YOU OWED FOR THE TIME YOU ATTENDED, THEN A FULL REFUND WILL BE MADE WITHIN 45 DAYS OF WITHDRAWAL DATE. IF THE AMOUNT THAT YOU OWE IS MORE THAN THE AMOUNT YOU HAVE ALREADY PAID, THEN YOU WILL HAVE TO MAKE ARRANGEMENTS TO PAY IT.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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**PERFORMANCE FACT SHEET  
2015 and 2016 Calendar Years**

**SOLAR ENERGY SYSTEMS INSTALLER  
(200 Total Clock Hours)**

**ON-TIME COMPLETION RATES (Graduation Rates)**

*Includes data for the two years prior to reporting*

Calendar Year	Number of students who began program	Students available for graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	2	2	2	100%
2015	1	1	1	100%

Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had a sufficient time to read and understand the information

**Students Completing Within 150% of Published Program Length**

Calendar Year	Number of students who began program	Students available for graduation	150% Graduates	150% Completion Rate
2016	2	2	0	100%
2015	1	1	0	100%

Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**JOB PLACEMENT RATES**

*Includes data for the two years prior to reporting*

Calendar Year	Number of students who began program	Number of Graduates	Graduates available for employment	Graduates employed in the field	Placement Rate % Employed in the field
2016	2	2	2	2	100%
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.				

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*Includes data for the two years prior to reporting*

Calendar Year	Part Time vs. Full Time Employment		Single Position vs. Concurrent Aggregated Positions		Total Graduates employed in the field
	Graduates employed in the field 20-29 hours per week	Graduates employed in the field at least 30 hours per week	Graduates Employed in the Field in a Single Position	Graduates employed in the field in Concurrent Aggregated Positions	
2016	0	2	2	0	2
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.				

**INSTITUTIONAL EMPLOYMENT**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates employed in the field
2016	0	2
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.	

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**SALARY WAGE AND INFORMATION**

*Includes data for the two years prior to reporting*

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wage Reported for Graduates Employed in the Field						
			20,001 to 25,000	25,001 to 30,000	30,001 to 35,000	35,001 to 40,000	40,001 to 45,000	45,001 or more	No Salary Information Reported
2016	2	2	0	2	0	0	0	0	0
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.								

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**COST OF EDUCATIONAL PROGRAM**

Total Charges for the program for students completing on-time in 2016: \$5,565

Total Charges may be higher for students that do not complete on-time.

**Student Initials:\_\_\_\_\_ Date:\_\_\_\_\_**

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**I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.**

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_  
(Print)

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School Official: \_\_\_\_\_ Date: \_\_\_\_\_

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- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### ***STUDENT'S RIGHT TO CANCEL***

You have the right to cancel this Agreement and obtain a refund for any charges paid, including items such as books, materials and supplies, or any other goods related to the instruction offered in this agreement, through the attendance of the first class session, or the seventh day after enrollment, whichever is later. The refund will be remitted by mail to the student or the paying entity, if applicable. Cancellation shall occur when you provide written notice of cancellation to the institution shown on this agreement. You can do this by mail, hand delivery, or by fax. The written notice of cancellation, if sent by mail, is effective when postmarked and properly addressed with postage prepaid to:

**Ryon College, 7028 Indiana Avenue, Riverside, CA 92506**

**The date by which you may exercise your right to cancel or withdraw and obtain a refund is**

\_\_\_ / \_\_\_ / \_\_\_\_\_

### ***WITHDRAWAL POLICY***

#### ***Refund Policy – Student has the right to withdrawal from the School at anytime***

Students have the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. Cancellation occurs when a written notice of cancellation is delivered to the college campus. Students may deliver a notice by mail, email, in person or by fax or telegram. The notice of cancellation, if mailed, is effective when postmarked, properly addressed with postage prepaid. The notice does not have to be in any particular format; it only needs state the intention or desire to cancel. Any refunds owed to a student due to cancellation will be reimbursed within 45 days after the notice is received.

#### ***Pro-Rata Refund Model***

Ryon College provides a 100% Pro-rata refund policy, if a student decides to cancel the enrollment agreement or withdraws during a period of attendance and has completed 60% or less of the course term. The pro-rata refund shall be no less than the total amount owed by the student for the portion of the course provided, subtracted from the amount paid by the student or the paying entity, calculated as follows:

- 1) the amount owed equals the daily charge for program instruction (total institutional charge, divided by the number of days or hours in the program) multiplied by the number of days or hours student attended, or was scheduled to attend, prior to withdrawal.
- 2) Except as provided for in subdivision 3, all amounts paid for by the student in excess of what is owed as calculated in subdivision 1 shall be refunded.
- 3) Except as provided herein, all amounts that the student or the paying entity has paid shall be subject to refund excluding the \$75 registration fee, the Student Tuition Recovery Fee, and any unreturned/used books, supplies or equipment. This non-refundable amount shall not total more than \$250. Books, supplies, and equipment are considered non-refundable once they have been opened or used.



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If the student withdraws after attending more than 60% of their study program, Ryon College may retain 100% of the tuition charges.

If the school has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days after the date of the student's completion of, or withdrawal from, their educational program in which they were enrolled. For purposes of this section "day" means calendar day.

IF THE AMOUNT THAT YOU HAVE PAID IS MORE THAN THE AMOUNT THAT YOU OWED FOR THE TIME YOU ATTENDED, THEN A FULL REFUND WILL BE MADE WITHIN 45 DAYS OF WITHDRAWAL DATE. IF THE AMOUNT THAT YOU OWE IS MORE THAN THE AMOUNT YOU HAVE ALREADY PAID, THEN YOU WILL HAVE TO MAKE ARRANGEMENTS TO PAY IT.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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**PERFORMANCE FACT SHEET  
2016 and 2015 Calendar Years**

**COMPUTER REPAIR TECHNICIAN  
(480 Total Clock Hours)**

**ON-TIME COMPLETION RATES (Graduation Rates)**

*Includes data for the two years prior to reporting*

Calendar Year	Number of students who began program	Students available for graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	18	18	18	100%
2015	65	46	40	87%

Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had a sufficient time to read and understand the information

**Students Completing Within 150% of Published Program Length**

Calendar Year	Number of students who began program	Students available for graduation	150% Graduates	150% Completion Rate
2016	18	18	0	100%
2015	65	46	6	100%

Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had a sufficient time to read and understand the information

**JOB PLACEMENT RATES**

*Includes data for the two years prior to reporting*

Calendar Year	Number of students who began program	Number of Graduates	Graduates available for employment	Graduates employed in the field	Placement Rate % Employed in the field
2016	18	18	18	16	89%
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.				

Students are entitled to a list of the job classifications considered in the field of this educational program. To obtain this list, please request from your Ryon College Placement Services representative.

**GAINFULLY EMPLOYED CATEGORIES**

*Includes data for the two years prior to reporting*

Calendar Year	Part Time vs. Full Time Employment		Single Position vs. Concurrent Aggregated Positions		Total Graduates employed in the field
	Graduates employed in the field 20-29 hours per week	Graduates employed in the field at least 30 hours per week	Graduates Employed in the Field in a Single Position	Graduates employed in the field in Concurrent Aggregated Positions	
2016	0	16	16	0	16
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.				

**INSTITUTIONAL EMPLOYMENT**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates employed in the field
2016	0	16
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.	

Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had a sufficient time to read and understand the information



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**SALARY WAGE AND INFORMATION**

*Includes data for the two years prior to reporting*

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wage Reported for Graduates Employed in the Field						
			20,001 to 25,000	25,001 to 30,000	30,001 to 35,000	35,001 to 40,000	40,001 to 45,000	45,001 or more	No Salary Information Reported
2016	18	16	0	16	0	0	0	0	0
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.								

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please request from your Ryon College Placement Services representative.

**Student Initials:\_\_\_\_\_ Date:\_\_\_\_\_**

**Initial only after you have had a sufficient time to read and understand the information**

**COST OF EDUCATIONAL PROGRAM**

Total Charges for the program for students completing on-time in 2016: \$5,565

Total Charges may be higher for students that do not complete on-time.

**Student Initials:\_\_\_\_\_ Date:\_\_\_\_\_**

**Initial only after you have had a sufficient time to read and understand the information**

Students at Ryon College are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student Initials:\_\_\_\_\_ Date:\_\_\_\_\_**

**Initial only after you have had a sufficient time to read and understand the information**





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This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, starting salaries, or license exam passage rates, this fact sheet contains information which is calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento California, 95833, or calling 1-888-370-7589, or by visiting [www.bppe.ca.gov](http://www.bppe.ca.gov)

**I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.**

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_  
(Print)

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School Official: \_\_\_\_\_ Date: \_\_\_\_\_

## DEFINITIONS

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### ***STUDENT'S RIGHT TO CANCEL***

You have the right to cancel this Agreement and obtain a refund for any charges paid, including items such as books, materials and supplies, or any other goods related to the instruction offered in this agreement, through the attendance of the first class session, or the seventh day after enrollment, whichever is later. The refund will be remitted by mail to the student or the paying entity, if applicable. Cancellation shall occur when you provide written notice of cancellation to the institution shown on this agreement. You can do this by mail, hand delivery, or by fax. The written notice of cancellation, if sent by mail, is effective when postmarked and properly addressed with postage prepaid to:

**Ryon College, 7028 Indiana Avenue, Riverside, CA 92506**

**The date by which you may exercise your right to cancel or withdraw and obtain a refund is**

\_\_\_ / \_\_\_ / \_\_\_\_\_

### ***WITHDRAWAL POLICY***

#### ***Refund Policy – Student has the right to withdrawal from the School at anytime***

Students have the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. Cancellation occurs when a written notice of cancellation is delivered to the college campus. Students may deliver a notice by mail, email, in person or by fax or telegram. The notice of cancellation, if mailed, is effective when postmarked, properly addressed with postage prepaid. The notice does not have to be in any particular format; it only needs state the intention or desire to cancel. Any refunds owed to a student due to cancellation will be reimbursed within 45 days after the notice is received.

#### ***Pro-Rata Refund Model***

Ryon College provides a 100% Pro-rata refund policy, if a student decides to cancel the enrollment agreement or withdraws during a period of attendance and has completed 60% or less of the course term. The pro-rata refund shall be no less than the total amount owed by the student for the portion of the course provided, subtracted from the amount paid by the student or the paying entity, calculated as follows:

- 1) the amount owed equals the daily charge for program instruction (total institutional charge, divided by the number of days or hours in the program) multiplied by the number of days or hours student attended, or was scheduled to attend, prior to withdrawal.
- 2) Except as provided for in subdivision 3, all amounts paid for by the student in excess of what is owed as calculated in subdivision 1 shall be refunded
- 3) Except as provided herein, all amounts that the student or the paying entity has paid shall be subject to refund excluding the \$75 registration fee, the Student Tuition Recovery Fee, and any unreturned/used books, supplies or equipment. This non-refundable amount shall not total more than \$250. Books, supplies, and equipment are considered non-refundable once they have been opened or used.



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If the student withdraws after attending more than 60% of their study program, Ryon College may retain 100% of the tuition charges.

If the school has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days after the date of the student's completion of, or withdrawal from, their educational program in which they were enrolled. For purposes of this section "day" means calendar day.

IF THE AMOUNT THAT YOU HAVE PAID IS MORE THAN THE AMOUNT THAT YOU OWED FOR THE TIME YOU ATTENDED, THEN A FULL REFUND WILL BE MADE WITHIN 45 DAYS OF WITHDRAWAL DATE. IF THE AMOUNT THAT YOU OWE IS MORE THAN THE AMOUNT YOU HAVE ALREADY PAID, THEN YOU WILL HAVE TO MAKE ARRANGEMENTS TO PAY IT.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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**PERFORMANCE FACT SHEET  
2015 and 2016 Calendar Years**

**BUILDING AND ELECTRICAL MAINTENANCE  
(510 Total Clock Hours)**

**ON-TIME COMPLETION RATES (Graduation Rates)**

*Includes data for the two years prior to reporting*

Calendar Year	Number of students who began program	Students available for graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	22	22	20	91%
2015	60	35	25	70%

Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had a sufficient time to read and understand the information

**Students Completing Within 150% of Published Program Length**

Calendar Year	Number of students who began program	Students available for graduation	150% Graduates	150% Completion Rate
2016	22	22	0	100%
2015	60	35	10	100%

Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had a sufficient time to read and understand the information

**JOB PLACEMENT RATES**

*Includes data for the two years prior to reporting*

Calendar Year	Number of students who began program	Number of Graduates	Graduates available for employment	Graduates employed in the field	Placement Rate % Employed in the field
2016	22	20	20	15	75%
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.				

Students are entitled to a list of the job classifications considered in the field of this educational program. To obtain this list, please request from your Ryon College Placement Services representative.

**GAINFULLY EMPLOYED CATEGORIES**

*Includes data for the two years prior to reporting*

Calendar Year	Part Time vs. Full Time Employment		Single Position vs. Concurrent Aggregated Positions		Total Graduates employed in the field
	Graduates employed in the field 20-29 hours per week	Graduates employed in the field at least 30 hours per week	Graduates Employed in the Field in a Single Position	Graduates employed in the field in Concurrent Aggregated Positions	
2016	3	12	15	0	15
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.				

**INSTITUTIONAL EMPLOYMENT**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates employed in the field
2016	0	15
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.	

Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**SELF-EMPLOYED/FREELANCE POSITIONS**

<b>Calendar Year</b>	<b>Graduates Employed who are Self-Employed or Working Freelance</b>	<b>Total Graduates employed in the field</b>
2016	0	15
2015	Because of the change in the Bureau’s reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.	

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school’s graduates are employed in this manner and understand what comprises this work style.

**Student Initials:**\_\_\_\_\_ **Date:**\_\_\_\_\_

**Initial only after you have had a sufficient time to read and understand the information**



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**SALARY WAGE AND INFORMATION**

*Includes data for the two years prior to reporting*

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wage Reported for Graduates Employed in the Field						
			20,001 to 25,000	25,001 to 30,000	30,001 to 35,000	35,001 to 40,000	40,001 to 45,000	45,001 or more	No Salary Information Reported
2016	20	15	15	0	0	0	0	0	0
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.								

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please request from your Ryon College Placement Services representative.

**Student Initials:\_\_\_\_\_ Date:\_\_\_\_\_**

**Initial only after you have had a sufficient time to read and understand the information**

**COST OF EDUCATIONAL PROGRAM**

Total Charges for the program for students completing on-time in 2016: \$5,565

Total Charges may be higher for students that do not complete on-time.

**Student Initials:\_\_\_\_\_ Date:\_\_\_\_\_**

**Initial only after you have had a sufficient time to read and understand the information**

Students at Ryon College are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student Initials:\_\_\_\_\_ Date:\_\_\_\_\_**

**Initial only after you have had a sufficient time to read and understand the information**





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**I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.**

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_  
(Print)

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School Official: \_\_\_\_\_ Date: \_\_\_\_\_

## DEFINITIONS

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
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- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### ***STUDENT'S RIGHT TO CANCEL***

You have the right to cancel this Agreement and obtain a refund for any charges paid, including items such as books, materials and supplies, or any other goods related to the instruction offered in this agreement, through the attendance of the first class session, or the seventh day after enrollment, whichever is later. The refund will be remitted by mail to the student or the paying entity, if applicable. Cancellation shall occur when you provide written notice of cancellation to the institution shown on this agreement. You can do this by mail, hand delivery, or by fax. The written notice of cancellation, if sent by mail, is effective when postmarked and properly addressed with postage prepaid to:

**Ryon College, 7028 Indiana Avenue, Riverside, CA 92506**

**The date by which you may exercise your right to cancel or withdraw and obtain a refund is**

\_\_\_ / \_\_\_ / \_\_\_\_\_

### ***WITHDRAWAL POLICY***

#### ***Refund Policy – Student has the right to withdrawal from the School at anytime***

Students have the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. Cancellation occurs when a written notice of cancellation is delivered to the college campus. Students may deliver a notice by mail, email, in person or by fax or telegram. The notice of cancellation, if mailed, is effective when postmarked, properly addressed with postage prepaid. The notice does not have to be in any particular format; it only needs state the intention or desire to cancel. Any refunds owed to a student due to cancellation will be reimbursed within 45 days after the notice is received.

#### ***Pro-Rata Refund Model***

Ryon College provides a 100% Pro-rata refund policy, if a student decides to cancel the enrollment agreement or withdraws during a period of attendance and has completed 60% or less of the course term. The pro-rata refund shall be no less than the total amount owed by the student for the portion of the course provided, subtracted from the amount paid by the student or the paying entity, calculated as follows:

- 1) the amount owed equals the daily charge for program instruction (total institutional charge, divided by the number of days or hours in the program) multiplied by the number of days or hours student attended, or was scheduled to attend, prior to withdrawal.
- 2) Except as provided for in subdivision 3, all amounts paid for by the student in excess of what is owed as calculated in subdivision 1 shall be refunded
- 3) Except as provided herein, all amounts that the student or the paying entity has paid shall be subject to refund excluding the \$75 registration fee, the Student Tuition Recovery Fee, and any unreturned/used books, supplies or equipment. This non-refundable amount shall not total more than \$250. Books, supplies, and equipment are considered non-refundable once they have been opened or used.



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If the student withdraws after attending more than 60% of their study program, Ryon College may retain 100% of the tuition charges.

If the school has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days after the date of the student's completion of, or withdrawal from, their educational program in which they were enrolled. For purposes of this section "day" means calendar day.

IF THE AMOUNT THAT YOU HAVE PAID IS MORE THAN THE AMOUNT THAT YOU OWED FOR THE TIME YOU ATTENDED, THEN A FULL REFUND WILL BE MADE WITHIN 45 DAYS OF WITHDRAWAL DATE. IF THE AMOUNT THAT YOU OWE IS MORE THAN THE AMOUNT YOU HAVE ALREADY PAID, THEN YOU WILL HAVE TO MAKE ARRANGEMENTS TO PAY IT.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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**PERFORMANCE FACT SHEET  
2015 and 2016 Calendar Years**

**CAKE DECORATION  
(480 Total Clock Hours)**

**ON-TIME COMPLETION RATES (Graduation Rates)**

*Includes data for the two years prior to reporting*

Calendar Year	Number of students who began program	Students available for graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	30	30	30	100%
2015	28	15	9	62%

Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had a sufficient time to read and understand the information

**Students Completing Within 150% of Published Program Length**

Calendar Year	Number of students who began program	Students available for graduation	150% Graduates	150% Completion Rate
2016	30	30	0	100%
2015	28	15	6	100%

Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had a sufficient time to read and understand the information

**JOB PLACEMENT RATES**

*Includes data for the two years prior to reporting*

Calendar Year	Number of students who began program	Number of Graduates	Graduates available for employment	Graduates employed in the field	Placement Rate % Employed in the field
2016	30	30	28	22	79%
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.				

Students are entitled to a list of the job classifications considered in the field of this educational program. To obtain this list, please request from your Ryon College Placement Services representative.

**GAINFULLY EMPLOYED CATEGORIES**

*Includes data for the two years prior to reporting*

Calendar Year	Part Time vs. Full Time Employment		Single Position vs. Concurrent Aggregated Positions		Total Graduates employed in the field
	Graduates employed in the field 20-29 hours per week	Graduates employed in the field at least 30 hours per week	Graduates Employed in the Field in a Single Position	Graduates employed in the field in Concurrent Aggregated Positions	
2016	6	16	22	0	22
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.				

**INSTITUTIONAL EMPLOYMENT**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates employed in the field
2016	0	22
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.	

Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had a sufficient time to read and understand the information

**SELF-EMPLOYED/FREELANCE POSITIONS**

<b>Calendar Year</b>	<b>Graduates Employed who are Self-Employed or Working Freelance</b>	<b>Total Graduates employed in the field</b>
2016	20	22
2015	Because of the change in the Bureau’s reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.	

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school’s graduates are employed in this manner and understand what comprises this work style.

**Student Initials:**\_\_\_\_\_ **Date:**\_\_\_\_\_

**Initial only after you have had a sufficient time to read and understand the information**



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**SALARY WAGE AND INFORMATION**

*Includes data for the two years prior to reporting*

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wage Reported for Graduates Employed in the Field						
			20,001 to 25,000	25,001 to 30,000	30,001 to 35,000	35,001 to 40,000	40,001 to 45,000	45,001 or more	No Salary Information Reported
2016	28	22	22	0	0	0	0	0	0
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.								

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please request from your Ryon College Placement Services representative.

**Student Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had a sufficient time to read and understand the information**

**COST OF EDUCATIONAL PROGRAM**

Total Charges for the program for students completing on-time in 2016: \$5,565

Total Charges may be higher for students that do not complete on-time.

**Student Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had a sufficient time to read and understand the information**

Students at Ryon College are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had a sufficient time to read and understand the information**





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This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, starting salaries, or license exam passage rates, this fact sheet contains information which is calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento California, 95833, or calling 1-888-370-7589, or by visiting [www.bppe.ca.gov](http://www.bppe.ca.gov)

**I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.**

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_  
(Print)

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School Official: \_\_\_\_\_ Date: \_\_\_\_\_

## DEFINITIONS

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### ***STUDENT'S RIGHT TO CANCEL***

You have the right to cancel this Agreement and obtain a refund for any charges paid, including items such as books, materials and supplies, or any other goods related to the instruction offered in this agreement, through the attendance of the first class session, or the seventh day after enrollment, whichever is later. The refund will be remitted by mail to the student or the paying entity, if applicable. Cancellation shall occur when you provide written notice of cancellation to the institution shown on this agreement. You can do this by mail, hand delivery, or by fax. The written notice of cancellation, if sent by mail, is effective when postmarked and properly addressed with postage prepaid to:

**Ryon College, 7028 Indiana Avenue, Riverside, CA 92506**

**The date by which you may exercise your right to cancel or withdraw and obtain a refund is**

\_\_\_ / \_\_\_ / \_\_\_\_\_

### ***WITHDRAWAL POLICY***

#### ***Refund Policy – Student has the right to withdrawal from the School at anytime***

Students have the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. Cancellation occurs when a written notice of cancellation is delivered to the college campus. Students may deliver a notice by mail, email, in person or by fax or telegram. The notice of cancellation, if mailed, is effective when postmarked, properly addressed with postage prepaid. The notice does not have to be in any particular format; it only needs state the intention or desire to cancel. Any refunds owed to a student due to cancellation will be reimbursed within 45 days after the notice is received.

#### ***Pro-Rata Refund Model***

Ryon College provides a 100% Pro-rata refund policy, if a student decides to cancel the enrollment agreement or withdraws during a period of attendance and has completed 60% or less of the course term. The pro-rata refund shall be no less than the total amount owed by the student for the portion of the course provided, subtracted from the amount paid by the student or the paying entity, calculated as follows:

- 1) the amount owed equals the daily charge for program instruction (total institutional charge, divided by the number of days or hours in the program) multiplied by the number of days or hours student attended, or was scheduled to attend, prior to withdrawal.
- 2) Except as provided for in subdivision 3, all amounts paid for by the student in excess of what is owed as calculated in subdivision 1 shall be refunded
- 3) Except as provided herein, all amounts that the student or the paying entity has paid shall be subject to refund excluding the \$75 registration fee, the Student Tuition Recovery Fee, and any unreturned/used books, supplies or equipment. This non-refundable amount shall not total more than \$250. Books, supplies, and equipment are considered non-refundable once they have been opened or used.



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If the student withdraws after attending more than 60% of their study program, Ryon College may retain 100% of the tuition charges.

If the school has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days after the date of the student's completion of, or withdrawal from, their educational program in which they were enrolled. For purposes of this section "day" means calendar day.

IF THE AMOUNT THAT YOU HAVE PAID IS MORE THAN THE AMOUNT THAT YOU OWED FOR THE TIME YOU ATTENDED, THEN A FULL REFUND WILL BE MADE WITHIN 45 DAYS OF WITHDRAWAL DATE. IF THE AMOUNT THAT YOU OWE IS MORE THAN THE AMOUNT YOU HAVE ALREADY PAID, THEN YOU WILL HAVE TO MAKE ARRANGEMENTS TO PAY IT.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PERFORMANCE FACT SHEET  
2015 and 2016 Calendar Years**

**FLORAL AND BRIDAL ARRANGEMENT DESIGN  
(480 Total Clock Hours)**

**ON-TIME COMPLETION RATES (Graduation Rates)**

*Includes data for the two years prior to reporting*

Calendar Year	Number of students who began program	Students available for graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	7	7	7	100%
2015	2	2	2	100%

Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had a sufficient time to read and understand the information

**Students Completing Within 150% of Published Program Length**

Calendar Year	Number of students who began program	Students available for graduation	150% Graduates	150% Completion Rate
2016	7	7	0	100%
2015	2	2	0	100%

Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had a sufficient time to read and understand the information

**JOB PLACEMENT RATES**

*Includes data for the two years prior to reporting*

Calendar Year	Number of students who began program	Number of Graduates	Graduates available for employment	Graduates employed in the field	Placement Rate % Employed in the field
2016	7	7	7	5	71%
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.				

Students are entitled to a list of the job classifications considered in the field of this educational program. To obtain this list, please request from your Ryon College Placement Services representative.

**GAINFULLY EMPLOYED CATEGORIES**

*Includes data for the two years prior to reporting*

Calendar Year	Part Time vs. Full Time Employment		Single Position vs. Concurrent Aggregated Positions		Total Graduates employed in the field
	Graduates employed in the field 20-29 hours per week	Graduates employed in the field at least 30 hours per week	Graduates Employed in the Field in a Single Position	Graduates employed in the field in Concurrent Aggregated Positions	
2016	0	5	5	0	5
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.				

**INSTITUTIONAL EMPLOYMENT**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates employed in the field
2016	0	5
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.	

Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had a sufficient time to read and understand the information

**SELF-EMPLOYED/FREELANCE POSITIONS**

<b>Calendar Year</b>	<b>Graduates Employed who are Self-Employed or Working Freelance</b>	<b>Total Graduates employed in the field</b>
2016	3	5
2015	Because of the change in the Bureau’s reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.	

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- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school’s graduates are employed in this manner and understand what comprises this work style.

**Student Initials:**\_\_\_\_\_ **Date:**\_\_\_\_\_

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**SALARY WAGE AND INFORMATION**

*Includes data for the two years prior to reporting*

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wage Reported for Graduates Employed in the Field						
			20,001 to 25,000	25,001 to 30,000	30,001 to 35,000	35,001 to 40,000	40,001 to 45,000	45,001 or more	No Salary Information Reported
2016	7	5	5	0	0	0	0	0	0
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.								

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please request from your Ryon College Placement Services representative.

**Student Initials:\_\_\_\_\_ Date:\_\_\_\_\_**

**Initial only after you have had a sufficient time to read and understand the information**

**COST OF EDUCATIONAL PROGRAM**

Total Charges for the program for students completing on-time in 2016: \$5,565

Total Charges may be higher for students that do not complete on-time.

**Student Initials:\_\_\_\_\_ Date:\_\_\_\_\_**

**Initial only after you have had a sufficient time to read and understand the information**

Students at Ryon College are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student Initials:\_\_\_\_\_ Date:\_\_\_\_\_**

**Initial only after you have had a sufficient time to read and understand the information**





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**I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.**

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_  
(Print)

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School Official: \_\_\_\_\_ Date: \_\_\_\_\_

## DEFINITIONS

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### ***STUDENT'S RIGHT TO CANCEL***

You have the right to cancel this Agreement and obtain a refund for any charges paid, including items such as books, materials and supplies, or any other goods related to the instruction offered in this agreement, through the attendance of the first class session, or the seventh day after enrollment, whichever is later. The refund will be remitted by mail to the student or the paying entity, if applicable. Cancellation shall occur when you provide written notice of cancellation to the institution shown on this agreement. You can do this by mail, hand delivery, or by fax. The written notice of cancellation, if sent by mail, is effective when postmarked and properly addressed with postage prepaid to:

**Ryon College, 7028 Indiana Avenue, Riverside, CA 92506**

**The date by which you may exercise your right to cancel or withdraw and obtain a refund is**

\_\_\_ / \_\_\_ / \_\_\_\_\_

### ***WITHDRAWAL POLICY***

#### ***Refund Policy – Student has the right to withdrawal from the School at anytime***

Students have the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. Cancellation occurs when a written notice of cancellation is delivered to the college campus. Students may deliver a notice by mail, email, in person or by fax or telegram. The notice of cancellation, if mailed, is effective when postmarked, properly addressed with postage prepaid. The notice does not have to be in any particular format; it only needs state the intention or desire to cancel. Any refunds owed to a student due to cancellation will be reimbursed within 45 days after the notice is received.

#### ***Pro-Rata Refund Model***

Ryon College provides a 100% Pro-rata refund policy, if a student decides to cancel the enrollment agreement or withdraws during a period of attendance and has completed 60% or less of the course term. The pro-rata refund shall be no less than the total amount owed by the student for the portion of the course provided, subtracted from the amount paid by the student or the paying entity, calculated as follows:

- 1) the amount owed equals the daily charge for program instruction (total institutional charge, divided by the number of days or hours in the program) multiplied by the number of days or hours student attended, or was scheduled to attend, prior to withdrawal.
- 2) Except as provided for in subdivision 3, all amounts paid for by the student in excess of what is owed as calculated in subdivision 1 shall be refunded
- 3) Except as provided herein, all amounts that the student or the paying entity has paid shall be subject to refund excluding the \$75 registration fee, the Student Tuition Recovery Fee, and any unreturned/used books, supplies or equipment. This non-refundable amount shall not total more than \$250. Books, supplies, and equipment are considered non-refundable once they have been opened or used.



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If the student withdraws after attending more than 60% of their study program, Ryon College may retain 100% of the tuition charges.

If the school has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days after the date of the student's completion of, or withdrawal from, their educational program in which they were enrolled. For purposes of this section "day" means calendar day.

IF THE AMOUNT THAT YOU HAVE PAID IS MORE THAN THE AMOUNT THAT YOU OWED FOR THE TIME YOU ATTENDED, THEN A FULL REFUND WILL BE MADE WITHIN 45 DAYS OF WITHDRAWAL DATE. IF THE AMOUNT THAT YOU OWE IS MORE THAN THE AMOUNT YOU HAVE ALREADY PAID, THEN YOU WILL HAVE TO MAKE ARRANGEMENTS TO PAY IT.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PERFORMANCE FACT SHEET  
2015 and 2016 Calendar Years**

**CHILD CARE PROVIDER  
(480 Total Clock Hours)**

**ON-TIME COMPLETION RATES (Graduation Rates)**

*Includes data for the two years prior to reporting*

Calendar Year	Number of students who began program	Students available for graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	10	10	10	100%
2015	15	12	9	75%

Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had a sufficient time to read and understand the information

**Students Completing Within 150% of Published Program Length**

Calendar Year	Number of students who began program	Students available for graduation	150% Graduates	150% Completion Rate
2016	10	10	0	100%
2015	15	12	3	100%

Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had a sufficient time to read and understand the information

**JOB PLACEMENT RATES**

*Includes data for the two years prior to reporting*

Calendar Year	Number of students who began program	Number of Graduates	Graduates available for employment	Graduates employed in the field	Placement Rate % Employed in the field
2016	10	10	10	9	90%
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.				

Students are entitled to a list of the job classifications considered in the field of this educational program. To obtain this list, please request from your Ryon College Placement Services representative.

**GAINFULLY EMPLOYED CATEGORIES**

*Includes data for the two years prior to reporting*

Calendar Year	Part Time vs. Full Time Employment		Single Position vs. Concurrent Aggregated Positions		Total Graduates employed in the field
	Graduates employed in the field 20-29 hours per week	Graduates employed in the field at least 30 hours per week	Graduates Employed in the Field in a Single Position	Graduates employed in the field in Concurrent Aggregated Positions	
2016	0	9	9	0	9
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.				

**INSTITUTIONAL EMPLOYMENT**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates employed in the field
2016	0	9
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.	

Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had a sufficient time to read and understand the information

**SELF-EMPLOYED/FREELANCE POSITIONS**

<b>Calendar Year</b>	<b>Graduates Employed who are Self-Employed or Working Freelance</b>	<b>Total Graduates employed in the field</b>
2016	0	9
2015	Because of the change in the Bureau’s reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.	

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school’s graduates are employed in this manner and understand what comprises this work style.

**Student Initials:**\_\_\_\_\_ **Date:**\_\_\_\_\_

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**SALARY WAGE AND INFORMATION**

*Includes data for the two years prior to reporting*

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wage Reported for Graduates Employed in the Field						
			20,001 to 25,000	25,001 to 30,000	30,001 to 35,000	35,001 to 40,000	40,001 to 45,000	45,001 or more	No Salary Information Reported
2016	10	9	9	0	0	0	0	0	0
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.								

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please request from your Ryon College Placement Services representative.

**Student Initials:**\_\_\_\_\_ **Date:**\_\_\_\_\_

**Initial only after you have had a sufficient time to read and understand the information**

**COST OF EDUCATIONAL PROGRAM**

Total Charges for the program for students completing on-time in 2016: \$5,565

Total Charges may be higher for students that do not complete on-time.

**Student Initials:**\_\_\_\_\_ **Date:**\_\_\_\_\_

**Initial only after you have had a sufficient time to read and understand the information**

Students at Ryon College are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student Initials:**\_\_\_\_\_ **Date:**\_\_\_\_\_

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**I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.**

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_  
(Print)

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School Official: \_\_\_\_\_ Date: \_\_\_\_\_

## DEFINITIONS

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



7028 Indiana Ave. Riverside, CA 92506 + (951) 534-0491 + ryoncollege.com

### ***STUDENT'S RIGHT TO CANCEL***

You have the right to cancel this Agreement and obtain a refund for any charges paid, including items such as books, materials and supplies, or any other goods related to the instruction offered in this agreement, through the attendance of the first class session, or the seventh day after enrollment, whichever is later. The refund will be remitted by mail to the student or the paying entity, if applicable. Cancellation shall occur when you provide written notice of cancellation to the institution shown on this agreement. You can do this by mail, hand delivery, or by fax. The written notice of cancellation, if sent by mail, is effective when postmarked and properly addressed with postage prepaid to:

**Ryon College, 7028 Indiana Avenue, Riverside, CA 92506**

**The date by which you may exercise your right to cancel or withdraw and obtain a refund is**

\_\_\_ / \_\_\_ / \_\_\_\_\_

### ***WITHDRAWAL POLICY***

#### ***Refund Policy – Student has the right to withdrawal from the School at anytime***

Students have the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. Cancellation occurs when a written notice of cancellation is delivered to the college campus. Students may deliver a notice by mail, email, in person or by fax or telegram. The notice of cancellation, if mailed, is effective when postmarked, properly addressed with postage prepaid. The notice does not have to be in any particular format; it only needs state the intention or desire to cancel. Any refunds owed to a student due to cancellation will be reimbursed within 45 days after the notice is received.

#### ***Pro-Rata Refund Model***

Ryon College provides a 100% Pro-rata refund policy, if a student decides to cancel the enrollment agreement or withdraws during a period of attendance and has completed 60% or less of the course term. The pro-rata refund shall be no less than the total amount owed by the student for the portion of the course provided, subtracted from the amount paid by the student or the paying entity, calculated as follows:

- 1) the amount owed equals the daily charge for program instruction (total institutional charge, divided by the number of days or hours in the program) multiplied by the number of days or hours student attended, or was scheduled to attend, prior to withdrawal.
- 2) Except as provided for in subdivision 3, all amounts paid for by the student in excess of what is owed as calculated in subdivision 1 shall be refunded
- 3) Except as provided herein, all amounts that the student or the paying entity has paid shall be subject to refund excluding the \$75 registration fee, the Student Tuition Recovery Fee, and any unreturned/used books, supplies or equipment. This non-refundable amount shall not total more than \$250. Books, supplies, and equipment are considered non-refundable once they have been opened or used.



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If the student withdraws after attending more than 60% of their study program, Ryon College may retain 100% of the tuition charges.

If the school has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days after the date of the student's completion of, or withdrawal from, their educational program in which they were enrolled. For purposes of this section "day" means calendar day.

IF THE AMOUNT THAT YOU HAVE PAID IS MORE THAN THE AMOUNT THAT YOU OWED FOR THE TIME YOU ATTENDED, THEN A FULL REFUND WILL BE MADE WITHIN 45 DAYS OF WITHDRAWAL DATE. IF THE AMOUNT THAT YOU OWE IS MORE THAN THE AMOUNT YOU HAVE ALREADY PAID, THEN YOU WILL HAVE TO MAKE ARRANGEMENTS TO PAY IT.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PERFORMANCE FACT SHEET  
2015 and 2016 Calendar Years**

**DIGITAL PHOTOGRAPHY AND VIDEO EDITING  
(450 Total Clock Hours)**

**ON-TIME COMPLETION RATES (Graduation Rates)**

*Includes data for the two years prior to reporting*

Calendar Year	Number of students who began program	Students available for graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	23	23	23	100%
2015	19	14	12	86%

Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had a sufficient time to read and understand the information

**Students Completing Within 150% of Published Program Length**

Calendar Year	Number of students who began program	Students available for graduation	150% Graduates	150% Completion Rate
2016	23	23	0	100%
2015	19	14	2	100%

Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had a sufficient time to read and understand the information

**JOB PLACEMENT RATES**

*Includes data for the two years prior to reporting*

Calendar Year	Number of students who began program	Number of Graduates	Graduates available for employment	Graduates employed in the field	Placement Rate % Employed in the field
2016	23	23	23	20	87%
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.				

Students are entitled to a list of the job classifications considered in the field of this educational program. To obtain this list, please request from your Ryon College Placement Services representative.

**GAINFULLY EMPLOYED CATEGORIES**

*Includes data for the two years prior to reporting*

Calendar Year	Part Time vs. Full Time Employment		Single Position vs. Concurrent Aggregated Positions		Total Graduates employed in the field
	Graduates employed in the field 20-29 hours per week	Graduates employed in the field at least 30 hours per week	Graduates Employed in the Field in a Single Position	Graduates employed in the field in Concurrent Aggregated Positions	
2016	4	16	20	0	20
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.				

**INSTITUTIONAL EMPLOYMENT**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates employed in the field
2016	0	20
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.	

Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**SELF-EMPLOYED/FREELANCE POSITIONS**

<b>Calendar Year</b>	<b>Graduates Employed who are Self-Employed or Working Freelance</b>	<b>Total Graduates employed in the field</b>
2016	16	20
2015	Because of the change in the Bureau’s reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.	

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school’s graduates are employed in this manner and understand what comprises this work style.

**Student Initials:**\_\_\_\_\_ **Date:**\_\_\_\_\_

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**SALARY WAGE AND INFORMATION**

*Includes data for the two years prior to reporting*

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wage Reported for Graduates Employed in the Field						
			20,001 to 25,000	25,001 to 30,000	30,001 to 35,000	35,001 to 40,000	40,001 to 45,000	45,001 or more	No Salary Information Reported
2016	23	20	20	0	0	0	0	0	0
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.								

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please request from your Ryon College Placement Services representative.

**Student Initials:\_\_\_\_\_ Date:\_\_\_\_\_**

**Initial only after you have had a sufficient time to read and understand the information**

**COST OF EDUCATIONAL PROGRAM**

Total Charges for the program for students completing on-time in 2016: \$5,565

Total Charges may be higher for students that do not complete on-time.

**Student Initials:\_\_\_\_\_ Date:\_\_\_\_\_**

**Initial only after you have had a sufficient time to read and understand the information**

Students at Ryon College are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student Initials:\_\_\_\_\_ Date:\_\_\_\_\_**

**Initial only after you have had a sufficient time to read and understand the information**





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This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, starting salaries, or license exam passage rates, this fact sheet contains information which is calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento California, 95833, or calling 1-888-370-7589, or by visiting [www.bppe.ca.gov](http://www.bppe.ca.gov)

**I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.**

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_  
(Print)

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School Official: \_\_\_\_\_ Date: \_\_\_\_\_

## DEFINITIONS

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### ***STUDENT'S RIGHT TO CANCEL***

You have the right to cancel this Agreement and obtain a refund for any charges paid, including items such as books, materials and supplies, or any other goods related to the instruction offered in this agreement, through the attendance of the first class session, or the seventh day after enrollment, whichever is later. The refund will be remitted by mail to the student or the paying entity, if applicable. Cancellation shall occur when you provide written notice of cancellation to the institution shown on this agreement. You can do this by mail, hand delivery, or by fax. The written notice of cancellation, if sent by mail, is effective when postmarked and properly addressed with postage prepaid to:

**Ryon College, 7028 Indiana Avenue, Riverside, CA 92506**

**The date by which you may exercise your right to cancel or withdraw and obtain a refund is**

\_\_\_ / \_\_\_ / \_\_\_\_\_

### ***WITHDRAWAL POLICY***

#### ***Refund Policy – Student has the right to withdrawal from the School at anytime***

Students have the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. Cancellation occurs when a written notice of cancellation is delivered to the college campus. Students may deliver a notice by mail, email, in person or by fax or telegram. The notice of cancellation, if mailed, is effective when postmarked, properly addressed with postage prepaid. The notice does not have to be in any particular format; it only needs state the intention or desire to cancel. Any refunds owed to a student due to cancellation will be reimbursed within 45 days after the notice is received.

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Ryon College provides a 100% Pro-rata refund policy, if a student decides to cancel the enrollment agreement or withdraws during a period of attendance and has completed 60% or less of the course term. The pro-rata refund shall be no less than the total amount owed by the student for the portion of the course provided, subtracted from the amount paid by the student or the paying entity, calculated as follows:

- 1) the amount owed equals the daily charge for program instruction (total institutional charge, divided by the number of days or hours in the program) multiplied by the number of days or hours student attended, or was scheduled to attend, prior to withdrawal.
- 2) Except as provided for in subdivision 3, all amounts paid for by the student in excess of what is owed as calculated in subdivision 1 shall be refunded
- 3) Except as provided herein, all amounts that the student or the paying entity has paid shall be subject to refund excluding the \$75 registration fee, the Student Tuition Recovery Fee, and any unreturned/used books, supplies or equipment. This non-refundable amount shall not total more than \$250. Books, supplies, and equipment are considered non-refundable once they have been opened or used.



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IF THE AMOUNT THAT YOU HAVE PAID IS MORE THAN THE AMOUNT THAT YOU OWED FOR THE TIME YOU ATTENDED, THEN A FULL REFUND WILL BE MADE WITHIN 45 DAYS OF WITHDRAWAL DATE. IF THE AMOUNT THAT YOU OWE IS MORE THAN THE AMOUNT YOU HAVE ALREADY PAID, THEN YOU WILL HAVE TO MAKE ARRANGEMENTS TO PAY IT.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PERFORMANCE FACT SHEET  
2015 and 2016 Calendar Years**

**EKG TECHNICIAN  
(120 Total Clock Hours)**

**ON-TIME COMPLETION RATES (Graduation Rates)**

*Includes data for the two years prior to reporting*

Calendar Year	Number of students who began program	Students available for graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	0	0	0	0%
2015	0	0	0	0%

Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had a sufficient time to read and understand the information

**Students Completing Within 150% of Published Program Length**

Calendar Year	Number of students who began program	Students available for graduation	150% Graduates	150% Completion Rate
2016	0	0	0	0%
2015	0	0	0	0%

Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had a sufficient time to read and understand the information

**JOB PLACEMENT RATES**

*Includes data for the two years prior to reporting*

Calendar Year	Number of students who began program	Number of Graduates	Graduates available for employment	Graduates employed in the field	Placement Rate % Employed in the field
2016	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.				
2015					

Students are entitled to a list of the job classifications considered in the field of this educational program. To obtain this list, please request from your Ryon College Placement Services representative.

**GAINFULLY EMPLOYED CATEGORIES**

*Includes data for the two years prior to reporting*

Calendar Year	Part Time vs. Full Time Employment		Single Position vs. Concurrent Aggregated Positions		Total Graduates employed in the field
	Graduates employed in the field 20-29 hours per week	Graduates employed in the field at least 30 hours per week	Graduates Employed in the Field in a Single Position	Graduates employed in the field in Concurrent Aggregated Positions	
2016	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.				
2015					

**INSTITUTIONAL EMPLOYMENT**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates employed in the field
2016	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.	
2015		

Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**SALARY WAGE AND INFORMATION**

*Includes data for the two years prior to reporting*

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wage Reported for Graduates Employed in the Field					
			20,001 to 25,000	25,001 to 30,000	30,001 to 35,000	35,001 to 40,000	40,001 to 45,000	45,001 or more
2016	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.							
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**Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_**

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**COST OF EDUCATIONAL PROGRAM**

Total Charges for the program for students completing on-time in 2016: \$5565

Total Charges may be higher for students that do not complete on-time.

**Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_**

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Students at Ryon College are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_**

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**I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.**

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_  
(Print)

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School Official: \_\_\_\_\_ Date: \_\_\_\_\_



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**The date by which you may exercise your right to cancel or withdraw and obtain a refund is**

\_\_\_ / \_\_\_ / \_\_\_\_\_

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#### ***Refund Policy – Student has the right to withdrawal from the School at anytime***

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- 3) Except as provided herein, all amounts that the student or the paying entity has paid shall be subject to refund excluding the \$75 registration fee, the Student Tuition Recovery Fee, and any unreturned/used books, supplies or equipment. This non-refundable amount shall not total more than \$250. Books, supplies, and equipment are considered non-refundable once they have been opened or used.



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IF THE AMOUNT THAT YOU HAVE PAID IS MORE THAN THE AMOUNT THAT YOU OWED FOR THE TIME YOU ATTENDED, THEN A FULL REFUND WILL BE MADE WITHIN 45 DAYS OF WITHDRAWAL DATE. IF THE AMOUNT THAT YOU OWE IS MORE THAN THE AMOUNT YOU HAVE ALREADY PAID, THEN YOU WILL HAVE TO MAKE ARRANGEMENTS TO PAY IT.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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**PERFORMANCE FACT SHEET  
2015 and 2016 Calendar Years**

**MEDICAL ASSISTANT  
(480 Total Clock Hours)**

**ON-TIME COMPLETION RATES (Graduation Rates)**

*Includes data for the two years prior to reporting*

Calendar Year	Number of students who began program	Students available for graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	16	16	16	100%
2015	50	30	20	63%

Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had a sufficient time to read and understand the information

**Students Completing Within 150% of Published Program Length**

Calendar Year	Number of students who began program	Students available for graduation	150% Graduates	150% Completion Rate
2016	16	16	0	100%
2015	50	30	10	100%

Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**JOB PLACEMENT RATES**

*Includes data for the two years prior to reporting*

Calendar Year	Number of students who began program	Number of Graduates	Graduates available for employment	Graduates employed in the field	Placement Rate % Employed in the field
2016	16	16	16	16	100%
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.				

Students are entitled to a list of the job classifications considered in the field of this educational program. To obtain this list, please request from your Ryon College Placement Services representative.

**GAINFULLY EMPLOYED CATEGORIES**

*Includes data for the two years prior to reporting*

Calendar Year	Part Time vs. Full Time Employment		Single Position vs. Concurrent Aggregated Positions		Total Graduates employed in the field
	Graduates employed in the field 20-29 hours per week	Graduates employed in the field at least 30 hours per week	Graduates Employed in the Field in a Single Position	Graduates employed in the field in Concurrent Aggregated Positions	
2016	0	16	16	0	16
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.				

**INSTITUTIONAL EMPLOYMENT**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates employed in the field
2016	0	16
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.	

Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**SALARY WAGE AND INFORMATION**

*Includes data for the two years prior to reporting*

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wage Reported for Graduates Employed in the Field						
			20,001 to 25,000	25,001 to 30,000	30,001 to 35,000	35,001 to 40,000	40,001 to 45,000	45,001 or more	No Salary Information Reported
2016	16	16	16	0	0	0	0	0	0
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.								

**A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please request from your Ryon College Placement Services representative.**

**Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_**

**Initial only after you have had a sufficient time to read and understand the information**

**COST OF EDUCATIONAL PROGRAM**

Total Charges for the program for students completing on-time in 2016: \$5,565

Total Charges may be higher for students that do not complete on-time.

**Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_**

**Initial only after you have had a sufficient time to read and understand the information**

Students at Ryon College are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_**

**Initial only after you have had a sufficient time to read and understand the information**



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Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento California, 95833, or calling 1-888-370-7589, or by visiting [www.bppe.ca.gov](http://www.bppe.ca.gov)

**I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.**

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_  
(Print)

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School Official: \_\_\_\_\_ Date: \_\_\_\_\_



## DEFINITIONS

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### ***STUDENT'S RIGHT TO CANCEL***

You have the right to cancel this Agreement and obtain a refund for any charges paid, including items such as books, materials and supplies, or any other goods related to the instruction offered in this agreement, through the attendance of the first class session, or the seventh day after enrollment, whichever is later. The refund will be remitted by mail to the student or the paying entity, if applicable. Cancellation shall occur when you provide written notice of cancellation to the institution shown on this agreement. You can do this by mail, hand delivery, or by fax. The written notice of cancellation, if sent by mail, is effective when postmarked and properly addressed with postage prepaid to:

**Ryon College, 7028 Indiana Avenue, Riverside, CA 92506**

**The date by which you may exercise your right to cancel or withdraw and obtain a refund is**

\_\_\_ / \_\_\_ / \_\_\_\_\_

### ***WITHDRAWAL POLICY***

#### ***Refund Policy – Student has the right to withdrawal from the School at anytime***

Students have the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. Cancellation occurs when a written notice of cancellation is delivered to the college campus. Students may deliver a notice by mail, email, in person or by fax or telegram. The notice of cancellation, if mailed, is effective when postmarked, properly addressed with postage prepaid. The notice does not have to be in any particular format; it only needs state the intention or desire to cancel. Any refunds owed to a student due to cancellation will be reimbursed within 45 days after the notice is received.

#### ***Pro-Rata Refund Model***

Ryon College provides a 100% Pro-rata refund policy, if a student decides to cancel the enrollment agreement or withdraws during a period of attendance and has completed 60% or less of the course term. The pro-rata refund shall be no less than the total amount owed by the student for the portion of the course provided, subtracted from the amount paid by the student or the paying entity, calculated as follows:

- 1) the amount owed equals the daily charge for program instruction (total institutional charge, divided by the number of days or hours in the program) multiplied by the number of days or hours student attended, or was scheduled to attend, prior to withdrawal.
- 2) Except as provided for in subdivision 3, all amounts paid for by the student in excess of what is owed as calculated in subdivision 1 shall be refunded
- 3) Except as provided herein, all amounts that the student or the paying entity has paid shall be subject to refund excluding the \$75 registration fee, the Student Tuition Recovery Fee, and any unreturned/used books, supplies or equipment. This non-refundable amount shall not total more than \$250. Books, supplies, and equipment are considered non-refundable once they have been opened or used.



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If the student withdraws after attending more than 60% of their study program, Ryon College may retain 100% of the tuition charges.

If the school has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days after the date of the student's completion of, or withdrawal from, their educational program in which they were enrolled. For purposes of this section "day" means calendar day.

IF THE AMOUNT THAT YOU HAVE PAID IS MORE THAN THE AMOUNT THAT YOU OWED FOR THE TIME YOU ATTENDED, THEN A FULL REFUND WILL BE MADE WITHIN 45 DAYS OF WITHDRAWAL DATE. IF THE AMOUNT THAT YOU OWE IS MORE THAN THE AMOUNT YOU HAVE ALREADY PAID, THEN YOU WILL HAVE TO MAKE ARRANGEMENTS TO PAY IT.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PERFORMANCE FACT SHEET  
2015 and 2016 Calendar Years**

**MEDICAL BILLING AND INSURANCE CODING  
(450 Total Clock Hours)**

**ON-TIME COMPLETION RATES (Graduation Rates)**

*Includes data for the two years prior to reporting*

Calendar Year	Number of students who began program	Students available for graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	24	24	24	100%
2015	56	31	18	58%

Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had a sufficient time to read and understand the information

**Students Completing Within 150% of Published Program Length**

Calendar Year	Number of students who began program	Students available for graduation	150% Graduates	150% Completion Rate
2016	24	24	0	100%
2015	56	31	13	100%

Student Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**JOB PLACEMENT RATES**

*Includes data for the two years prior to reporting*

Calendar Year	Number of students who began program	Number of Graduates	Graduates available for employment	Graduates employed in the field	Placement Rate % Employed in the field
2016	24	24	24	21	88%
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.				

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**GAINFULLY EMPLOYED CATEGORIES**

*Includes data for the two years prior to reporting*

Calendar Year	Part Time vs. Full Time Employment		Single Position vs. Concurrent Aggregated Positions		Total Graduates employed in the field
	Graduates employed in the field 20-29 hours per week	Graduates employed in the field at least 30 hours per week	Graduates Employed in the Field in a Single Position	Graduates employed in the field in Concurrent Aggregated Positions	
2016	0	21	21	0	21
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.				

**INSTITUTIONAL EMPLOYMENT**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates employed in the field
2016	0	21
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.	

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**SALARY WAGE AND INFORMATION**

*Includes data for the two years prior to reporting*

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wage Reported for Graduates Employed in the Field						
			20,001 to 25,000	25,001 to 30,000	30,001 to 35,000	35,001 to 40,000	40,001 to 45,000	45,001 or more	No Salary Information Reported
2016	24	21	7	14	0	0	0	0	0
2015	Because of the change in the Bureau's reporting regulations, which became effective July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.								

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**COST OF EDUCATIONAL PROGRAM**

Total Charges for the program for students completing on-time in 2016: \$5,565

Total Charges may be higher for students that do not complete on-time.

**Student Initials:\_\_\_\_\_ Date:\_\_\_\_\_**

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Student Name: \_\_\_\_\_ Date: \_\_\_\_\_  
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Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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### ***STUDENT'S RIGHT TO CANCEL***

You have the right to cancel this Agreement and obtain a refund for any charges paid, including items such as books, materials and supplies, or any other goods related to the instruction offered in this agreement, through the attendance of the first class session, or the seventh day after enrollment, whichever is later. The refund will be remitted by mail to the student or the paying entity, if applicable. Cancellation shall occur when you provide written notice of cancellation to the institution shown on this agreement. You can do this by mail, hand delivery, or by fax. The written notice of cancellation, if sent by mail, is effective when postmarked and properly addressed with postage prepaid to:

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\_\_\_ / \_\_\_ / \_\_\_\_\_

### ***WITHDRAWAL POLICY***

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- 2) Except as provided for in subdivision 3, all amounts paid for by the student in excess of what is owed as calculated in subdivision 1 shall be refunded
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Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_